



INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
O/o THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), W.B.  
LOCAL AUDIT DEPARTMENT

No. LA/AMG-II/A/cs Dainhat M (17-18)/21-22/770  
Dated: 28.01.2022

To  
The Chairman,  
Dainhat Municipality,  
P.O. Dainhat,  
Dist. Purba Burdwan,  
PIN- 713502

Sub: Audit Report on Annual Financial Statement for the year 2017-18

Sir,

I am forwarding the Audit Reports and detailed comments on the AFS for the year 2017-18 under section 87 of West Bengal Municipal Act 1993 as amended till date and annexure containing specified information as per Sub-Rule 2 of Rule 22 of West Bengal Municipal Finance and Accounting Rules 1999 as amended in January 2007. I draw your kind attention to Section 88 of the Act ibid to place the Audit Report before the Chairman-in-Council to take remedial measures and report to the Director of Local Bodies with intimation to this office.

Yours faithfully,

Examiner of Local Accounts  
West Bengal

Enclosure: As stated above

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सी.जी.ओ.कम्प्लेक्स, डी.एफ. ब्लॉक, साल्टलेक, कोलकाता-700 064

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**AUDIT REPORT ON THE ANNUAL FINANCIAL STATEMENTS OF DAINHAT MUNICIPALITY FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2018**

We have audited the Balance Sheet of the Dainhat Municipality as on 31<sup>st</sup> March, 2018 along with Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under section 86 of the West Bengal Municipal Act, 1993 as amended till date. Preparation of these financial statements is the responsibility of the Dainhat Municipality Management. Our responsibility is to express an opinion on these financial statements based on our audit findings.

2. This Audit Report contains the comments of the Examiner of Local Accounts (ELA) on the accounting treatment with regard to classification, conformity with the best accounting treatment, accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transactions with regard to compliance with the Laws, Rules and Regulations (Propriety and Regularity Audit) and efficiency-cum-performance aspects, etc., are reported through Inspection Reports/Audit Reports separately.

3. We have conducted our audit in accordance with the Auditing Standards generally accepted in India. These standards require that we plan and perform audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

i. We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purpose of our audit.

ii. The Balance Sheet and Income & Expenditure Account and Receipts and Payments Account dealt with by this report have been drawn up in the format prescribed under Accounting Manual for Urban Local Bodies (Part – 5 : Forms & Formats) subject to the observations made below.


iii. In our opinion, proper books of accounts and other relevant records (though not in proper formats) have been maintained by the Dainhat Municipality as required under Accounting Manual for Urban Local Bodies (Part – 5 Forms & Formats) in so far as it appears from our examination of such books and subject to the observations made below.

Management adhere to appropriate internal controls [Comments as per Sub-rule (2) (1) (d) of the Rule 22 of West Bengal Municipal (Finance & Accounting) Rules, 1999 (Amends) is enclosed (Annexure – 1)].


Code No.	Description of item	Schedule No	Current Year		Previous Year	
			Amount	Amount	Amount	Amount
<b>SOURCES OF FUNDS</b>						
Reserves and Surplus						
310	MUNICIPAL (GENERAL) FUND	B-1	5416882.56		5262884.83	
311	EARMARKED FUNDS	B-2	10547220.00		8668688.00	
312	RESERVES	B-3	34403029.72		37869970.72	
				50367132.28		51801543.55
Grants, Contribution for Specific purposes						
320	GRANTS ,CONTRIBUTIONS FOR SPECIFIC PURPOSES	B-4	96618462.61		79024863.20	
				96618462.61		79024863.20
Loans						
330	SECURED LOANS	B-5	1351004.60		1351004.60	
331	UNSECURED LOANS	B-6	0.00		0.00	
				1351004.60		1351004.60
<b>TOTAL</b>				<b>148336599.49</b>		<b>132177411.35</b>
<b>APPLICATION OF FUNDS</b>						
Fixed Assets						
Gross Block						
410	FIXED ASSETS	B-11	126832339.17		124230162.17	
Less: Accumulated Depreciation						
411	ACCUMULATED DEPRECIATION	B-11	80992251.93		74682152.93	
Net Block						
412	CAPITAL WORK-IN-PROGRESS	B-11	12432381.00		13382942.00	
				56272468.24		62930951.24
Investments						
420	INVESTMENTS-GENERAL FUND	B-12	901092.00		901092.00	
421	INVESTMENTS-OTHER FUND	B-13	4327840.00		4327840.00	
				5228932.00		5228932.00
Working Capital						
Current assets, loans & advances						
430	STOCK-IN-HAND	B-14	3117279.16		2264584.16	
431	SUNDRY DEBTORS (RECEIVABLES)	B-15	6052920.43		5108934.50	
432	ACCUM. PROVISIONS AGAINST DEBTORS (RECEIVABLES)	B-15	0.00		0.00	
440	PRE-PAID EXPENSES	B-16	863.00		0.00	
450	CASH AND BANK BALANCE	B-17	93254584.55		78334431.64	
460	LOANS, ADVANCES AND DEPOSITS	B-18	5830349.40		4578534.40	
461	ACCUM.PROVISIONS AGAINST LOANS,ADVANCES & DEPOSITS	B-18	0.00		0.00	
Less: Current Liabilities & Provisions						
340	DEPOSITS RECEIVED	B-7	1655465.33		1157780.33	
341	DEPOSITS WORKS	B-8	5119606.00		7833871.00	
350	OTHER LIABILITIES (SUNDRY CREDITORS)	B-9	16540749.96		17172329.26	
360	PROVISIONS	B-10	104976.00		104976.00	

  
Accountant  
Dainhat Municipality

  
Finance Officer  
Dainhat Municipality

  
Executive Officer  
Dainhat Municipality

  
Chairperson  
Board of Administrator  
Dainhat Municipality

  
Chairperson  
Board of Administrator  
Dainhat Municipality

Code No.	Description of Item	Schedule No	Current Year		Previous Year	
			Amount	Amount	Amount	Amount
				84835199.25	64017528.11	
	Other Assets					
470	OTHER ASSETS	B-19	0.00	0.00	0.00	
	Misc. Expenditure (to the extent not written off)			0.00	0.00	
480	MISCELLANEOUS EXPENDITURE TO BE WRITTEN OFF	B-20	0.00	0.00	0.00	
				0.00	0.00	
	<b>TOTAL</b>			<b>148336599.49</b>	<b>132177411.35</b>	

  
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Name of Urban Local Body : DAINHAT Municipality  
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR 2017-2018

Code No	Item / Head of Account	Schedule No	Previous Year Amount	Current Year Amount
<b>INCOME</b>				
1100101	PROPERTY TAX FROM RESIDENTIAL BUILDINGS (DEMAND)	I - 1	946957.09	844354.79
1100102	PROPERTY TAX FROM COMMERCIAL BUILDINGS (DEMAND)	I - 1	505293.54	572449.69
1100103	PROPERTY TAX ON STATE GOVERNMENT BUILDINGS (DEMAND)	I - 1	146425.10	112229.25
1100108	PROPERTY TAX ON RESIDENTIAL CUM COMMERCIAL BUILDING (DEMAND)	I - 1	91950.74	85123.99
1100201	WATER TAX ON RESIDENTIAL BUILDINGS	I - 1	1032367.00	1156688.00
1101001	PROFESSIONAL TAX	I - 1	136672.00	179886.00
1105101	TOLL CHARGES	I - 1	333050.00	400350.00
1201001	ENTERTAINMENT TAX	I - 2	1116898.00	439971.00
1201004	TAX ON TRADES, PROFESSIONS & CALLINGS	I - 2	633939.00	661668.00
1301001	RENT FROM MARKETS	I - 3	0.00	667932.00
1301003	RENT FROM AUDITORIUMS	I - 3	7725.00	11800.00
1301005	RENTAL INCOME FROM MARRIAGE HALLS, COMMUNITY CENTERS	I - 3	303115.00	356357.00
1301008	RENT FROM LET OUT PROPERTY	I - 3	71000.00	0.00
1303001	RENT FROM GUEST HOUSES	I - 3	0.00	2200.00
1308002	RENT FROM LEASE OF PONDS	I - 3	76000.00	39000.00
1309003	RENT FROM GUEST HOUSES	I - 3	19600.00	16450.00
1401001	REGISTRATION OF CARTS	I - 4	2150.00	1976.00
1401008	MISCELLANEOUS DEVELOPMENT FEES AND COLLECTIONS	I - 4	25000.00	140580.00
1401205	PLAN SANCTION FEES	I - 4	214835.00	106150.00
1401206	MISCELLANEOUS PERMIT FEES AND COLLECTIONS	I - 4	75000.00	0.00
1401301	FEES FOR COPYING	I - 4	356.00	110.00
1401302	BIRTH AND DEATH CERTIFICATE FEES	I - 4	36140.00	31651.00
1401303	OCCUPANCY CERTIFICATE	I - 4	6950.00	1360.00
1401406	SITE CLEARANCE FEES	I - 4	23400.00	13600.00
1401502	REGULARIZATION FEES	I - 4	18300.00	16300.00
1404006	HOUSE CONNECTION FOR WATER	I - 4	389585.00	71235.00
1404010	MUTATION FEES	I - 4	1514034.00	1372680.00
1404018	ANY OTHER COLLECTION	I - 4	141873.00	439575.00
1405003	AMBULANCE CHARGES	I - 4	257235.00	595598.00
1405004	FUNERAL VAN SERVICES	I - 4	29334.00	44989.00
1405009	CREMATORIUM CHARGES	I - 4	13810.00	12190.00
1405010	BURIAL GROUND CHARGES	I - 4	200.00	0.00
1405015	SUPPLY OF EXTRA WATER/SPECIAL WATER SUPPLY/WATER TANKER	I - 4	204690.00	207080.00
1405023	SUPPLY OF VATS	I - 4	6500.00	600.00
1501006	SALE OF TREES	I - 5	1200.00	0.00
1501008	SALE OF FRUITS	I - 5	1200.00	0.00
1501011	SALE OF ANY OTHER ITEMS	I - 5	95.00	265.00
1501101	SALE OF TENDER FORMS	I - 5	2500.00	70420.00
1501107	WATER CONNECTION APPLICATION FORM	I - 5	3600.00	250.00
1501110	PROVISIONAL CERTIFICATE FORM	I - 5	10910.00	13500.00
1501112	SALY OF ANY OTHER FORMS(NOT SPECIFIED UNDER ANY SUB-HEAD)	I - 5	93825.00	55515.00
1601001	SALARY GRANT	I - 6	5848680.00	5455947.00
1601002	D.A. SUBVENTION GRANT	I - 6	4822236.00	5014872.00
1601004	PENSION RELIEF GRANT	I - 6	0.00	331491.00
1601005	FIXED GRANT	I - 6	2614318.00	0.00
1601011	CENSUS GRANT	I - 6	53500.00	21550.00
1601017	GRANT FOR ANY OTHER PURPOSE	I - 6	8117504.00	15967167.59
1604011	CONTRIBUTION TOWARDS FIXED ASSETS	I - 6	6734467.00	6028288.00
1711001	BANK INTEREST	I - 8	1760258.00	2341950.54
1718002	INTEREST ON PROPERTY TAX RECEIVABLE	I - 8	85367.00	32806.00
1718003	INTEREST ON WATER TAX RECEIVABLE	I - 8	7440.00	7947.00
1801002	SUPPLIERS	I - 9	2390.00	0.00
1804001	RECOVERY FROM EMPLOYEE	I - 9	49566.00	41927.00
1805001	STALE CHEQUES	I - 9	0.00	7500.00
1808004	FINES UNDER WEST BENGAL MUNICIPAL ACT, 1993	I - 9	23232.00	18900.00
1808008	RECOVERIES ON ACCOUNT OF SERVICES RENDERED TO PRIVATE INDIVIDUALS	I - 9	2700.00	900.00
1808010	SALE OF SCRAP AND MATERIAL	I - 9	1980.00	0.00
1808013	RECOVERIES FROM CONTRACTORS	I - 9	0.00	0.00
1808016	ROUNDING OFF	I - 9	201.86	249.34
<b>A</b>	<b>Total- INCOME</b>		<b>38617554.33</b>	<b>44013579.19</b>
<b>EXPENDITURE</b>				
2101001	BASIC SALARY	I - 10	6056896.00	5747976.00
2101002	DEARNESS ALLOWANCE	I - 10	4661984.00	5101494.00
2101004	HOUSE RENT ALLOWANCE	I - 10	905980.00	860305.00
2101005	MEDICAL ALLOWANCE	I - 10	155700.00	147300.00
2101006	WAGES	I - 10	6909744.00	7898373.00
2101007	EX-GRATIA	I - 10	36000.00	39900.00
2101008	BONUS	I - 10	527384.00	618748.00
2101010	CONSOLIDATED PAY	I - 10	2180454.00	2220408.00
2101015	INTERIM RELIEF	I - 10	364180.00	459276.00
2102008	ALLOWANCES TO CHAIRMAN/MAYOR	I - 10	65000.00	73258.00
2102009	ALLOWANCES TO OTHER BOARD OF COUNCILORS	I - 10	302900.00	344200.00
2102011	STAFF WELFARE EXPENSES	I - 10	3400.00	0.00
2102012	OFFICE CONTINGENCIES	I - 10	1250.00	0.00
2102015	OTHER FIXED AND REGULAR ALLOWANCES	I - 10	95950.00	134316.00

  
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2103001 PENSION	I - 10	3463465.00	4215442.00
2104004 DEATH CUM RETIREMENT GRATUITY	I - 10	730000.00	0.00
2104005 CONTRIBUTION TO GRATUITY FUND	I - 10	0.00	149591.00
2104006 CONTRIBUTION TO PF FUNDS	I - 10	977962.00	925698.00
2201101 ELECTRICITY EXPENSES	I - 11	1897.00	2155.00
2201103 SECURITY EXPENSES	I - 11	200.00	0.00
2201201 TELEPHONE EXPENSES	I - 11	15211.00	502.00
2201202 CELL PHONE EXPENSES	I - 11	6834.00	5664.00
2201203 POSTAGE AND TELEGRAM	I - 11	10704.00	822.00
2202102 PRINTING	I - 11	50307.00	129807.00
2202103 STATIONARY	I - 11	5929.00	1499.00
2202104 COMPUTER CONSUMABLES	I - 11	85927.00	47060.00
2203001 TRAVELING AND CONVEYANCE -CHAIRMAN/MAYOR	I - 11	1580.00	0.00
2203002 TRAVELING AND CONVEYANCE -BOARD OF COUNCILORS	I - 11	1653.00	0.00
2203003 TRAVELING AND CONVEYANCE -OTHERS	I - 11	30342.00	33702.00
2203005 PETROL AND DIESEL	I - 11	617.00	11550.00
2204002 GROUP INSURANCE SCHEME	I - 11	966.00	958.00
2205101 LEGAL FEES	I - 11	12750.00	64905.00
2205203 TECHNICAL FEES	I - 11	81550.00	319787.00
2205204 CONSULTANCY CHARGES	I - 11	15700.00	0.00
2206002 ADVERTISEMENT AND PUBLICITY	I - 11	35985.00	47013.00
2206007 TRAINING AND AWARENESS EXPENSES	I - 11	110970.00	183800.00
2206009 WEBSITE AND INTERNET RELATED EXPENDITURE	I - 11	27200.00	19000.00
2208005 METTING AND OTHER CONTINGENCIES	I - 11	73916.00	117900.00
2208007 COMMISSION ON OTHER TAX AND & NON TAX REVENUE COLLECTION	I - 11	147654.00	171238.00
2301001 ELECTRICITY EXPENSES	I - 12	4644.00	0.00
2301002 DIESEL EXPENSES	I - 12	289227.73	487744.00
2301003 PETROL EXPENSES	I - 12	5684.27	104337.13
2303001 CENTRAL STORE	I - 12	0.00	7100.00
2303011 WATER SUPPLY STORE	I - 12	284334.00	0.00
2304003 HIRE CHARGES-CAR	I - 12	112988.00	178779.00
2305001 REPAIR AND MAINTENANCE-ROADS AND PAVEMENTS	I - 12	276021.00	3333823.00
2305003 REPAIR AND MAINTENANCE-WATER SUPPLY	I - 12	699517.00	832262.00
2305004 REPAIR AND MAINTENANCE-SEWERAGE AND DRAINAGE	I - 12	10953.00	500.00
2305005 REPAIR AND MAINTENANCE-STREET LIGHT POSTS	I - 12	227696.00	249553.00
2305007 REPAIR AND MAINTENANCE-STORM WATER DRAINS	I - 12	38396.00	667042.00
2305008 REPAIR AND MAINTENANCE-PARKS AND PLAYGROUNDS	I - 12	0.00	87222.00
2305106 REPAIR AND MAINTENANCE -PUBLIC TOILETS	I - 12	0.00	18150.00
2305201 REPAIR AND MAINTENANCE - OFFICE BUILDINGS	I - 12	54414.00	44910.00
2305205 REPAIR AND MAINTENANCE OF HALLS, AUDITORIUM, SHOOP AND MARKET	I - 12	250.00	17415.00
2305207 REPAIR AND MAINTENANCE OF OTHER MUNICIPAL BUILDINGS	I - 12	0.00	3500.00
2305301 AMBULANCES	I - 12	38578.00	25707.00
2305307 TANKERS	I - 12	73460.00	32010.00
2305309 VAN/RICKSHAW/BI-CYCLES	I - 12	6124.00	94700.00
2305310 TRACTOR/TRAILOR	I - 12	21866.00	72728.00
2305313 ANY OTHER VEHICLE	I - 12	296405.00	177843.00
2305901 REPAIR AND MAINTENANCE-FURNITURE AND FIXTURES	I - 12	1200.00	20660.00
2305902 REPAIR AND MAINTENANCE-ELECTRIC APPLIANCES	I - 12	10950.00	8458.00
2305903 REPAIR AND MAINTENANCE-OFFICE EQUIPMENT	I - 12	71698.00	316452.00
2308006 CONSERVANCY AND ROAD CLEARING	I - 12	207940.00	38960.00
2308008 DISPOSAL OF PAUPER DEAD BODIES	I - 12	5235.00	4140.00
2407001 BANK CHARGES	I - 13	7545.18	10688.33
2408001 DISCOUNT ON EARLY/PROMPT PAYMENTS	I - 13	14238.00	16992.00
2408003 ANY OTHER APPROVED FINANCE EXPENSES	I - 13	55096.00	61988.00
2502001 EXPENDITURE ON WELFARE OF WOMEN	I - 14	0.00	11400.00
2502003 EXPENDITURE ON WELFARE OF AGED	I - 14	14000.00	0.00
2502008 WELFARE EXPENDITURE FOR YOUTH	I - 14	58000.00	63000.00
2502012 MISCELLANEOUS PROGRAMME EXPENSES	I - 14	397869.00	387272.00
2502015 MISCLLENIOUS EXPENDITURE AGAINST DONATION OF ASSETS/FUNDS	I - 14	45000.00	80500.00
2722001 OFFICE BUILDING	I - 0	34534.00	34536.00
2722004 SCHOOLS BUILDINGS	I - 0	347120.00	349340.00
2722005 MUNICIPAL HALLS, SHOPS, TOWN HALLS	I - 0	406645.00	438332.00
2722007 PUMPING STATION BUILDING	I - 0	23658.00	23659.00
2722009 ANY OTHER MUNICIPAL BUILDING	I - 0	204388.00	204385.00
2722010 PUBLIC CONVENIENCES	I - 0	10632.00	10631.00
2722011 CONSTRUCTION /IMPROVEMENT/ RENOVATION OF BUILDINGS FOR PRO-POOR ACTIVITY	I - 0	22710.00	22709.00
2722101 PARKS AND PLAY GROUND	I - 0	215258.00	268339.00
2723001 ROADS AND PAVEMENTS-CONCRETE	I - 0	2693461.00	1911827.00
2723002 ROADS AND PAVEMENTS-BLACK TOPPED	I - 0	247373.00	247373.00
2723003 ROADS AND PAVEMENTS OTHERS	I - 0	53762.00	26879.00
2723008 CULVERTS (ROAD & BRIDGES)	I - 0	84351.00	105013.00
2723101 STORM WATER DRAINAGE	I - 0	18856.00	28592.00
2723102 DRAINS-OPEN	I - 0	495778.00	496987.00
2723103 DRAINS-CLOSED	I - 0	9732.00	9732.00
2723104 CULVERTS	I - 0	9551.00	9551.00
2723201 WATER PIPELINES	I - 0	267677.00	273593.00
2723202 DEEP TUBE WELLS	I - 0	164055.00	164053.00
2723203 WATER TANKS	I - 0	8262.00	8263.00
2723206 RESERVOIRS	I - 0	12011.00	13308.00
2723207 SINKING/RESINKING OF HAND OPERATED TUBE WELLS	I - 0	205816.00	240510.00
2723301 LAMP POSTS	I - 0	221820.00	188324.00
2724002 WATER PUMPING PLANTS	I - 0	331976.00	3370.00
2724006 ROAD ROLLERS	I - 0	945.00	946.00
2724012 SUBMERSIBLE PUMPS	I - 0	0.00	283675.00

  
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2724018 PLANT AND MACHINERY RELATED TO PARKS AND PLAYGROUNDS	I - 0	37855.00	37854.00
2724020 GENERATING SYSTEM	I - 0	0.00	38158.00
2724024 COMPACTOR MACHINE	I - 0	266987.00	268985.00
2725001 AMBULANCES	I - 0	38918.00	38920.00
2725007 TANKERS	I - 0	60816.00	60816.00
2725009 TRACTORS	I - 0	92204.00	92205.00
2725013 ENGINE DRIVEN CESS POOL	I - 0	29591.00	29592.00
2726001 COMPUTERS	I - 0	122346.00	119949.00
2726002 XEROX-MACHINES	I - 0	5800.00	5799.00
2726004 COMMUNICATION EQUIPMENTS	I - 0	16239.00	20013.00
2726006 PUBLIC ADDRESS SYSTEMS	I - 0	1520.00	1520.00
2726010 WATER COOLERS	I - 0	5998.00	5997.00
2726012 OTHER OFFICE MACHINES AND EQUIPMENTS	I - 0	31517.00	34815.00
2727001 CABINETS	I - 0	4130.00	4129.00
2727003 CHAIRS	I - 0	31732.00	31729.00
2727004 TABLES	I - 0	9603.00	9188.00
2727005 FANS	I - 0	2684.00	2614.00
2727006 ELECTRIC FITTINGS AND INSTALLATIONS	I - 0	36881.00	36626.00
2727007 ALMIRAH	I - 0	9621.00	9477.00
2727008 OTHER FURNITURE FIXTURE ETC	I - 0	36737.00	45266.00
2728001 SOFTWARE LICENSEE FEES	I - 0	43265.00	52520.00
2801010 PROFESSIONAL TAX	I - 0	140.00	0.00
<b>B Total- EXPENDITURE</b>		<b>38460425.18</b>	<b>43859581.46</b>
<b>A-B Gross surplus/(deficit) of income over expenditure</b>		<b>157129.15</b>	<b>153997.73</b>

  
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